

**REQUEST FOR QUOTATION (RFQ)**

Shopping

TOTAL ABC PHP 82,386.00  
RFQ No. 2024-03-017

**MAR 12 2024**  
(DATE)

Sir/Madam:

Please quote your lowest government price on the articles below in the space indicated. Please return your quotation in a sealed envelope to the undersigned on or before the closing date and time. You may send it manually at Management Services Division, Civil Service Commission Regional Office No. 1, Quezon Avenue, Sevilla, City of San Fernando, La Union 2500 or email it to [ro01.msd@csc.gov.ph](mailto:ro01.msd@csc.gov.ph) or through facsimile at fax no. (072) 700 - 5626.

DEADLINE OF SUBMISSION OF QUOTATION: 15 March 2024; 08:00 AM

  
Dir. CORNELIA M. RILLERA  
BAC Chairperson

QTY	UNIT	ARTICLE / DESCRIPTION	UNIT PRICE	TOTAL PRICE
<b>Supplies for March and April 2024</b>				
24	piece	Ballpen, Black		
15	pack	Photopaper, 220 GSM, Glossy, A4, 10s/pack		
10	pack	Board Paper, 220 GSM, White, A4, 10s/pack		
60	ream	Paper, Multicopy, A4, 70GSM		
30	ream	Paper, Multicopy, Legal/Folio, 70GSM		
22	box	Paper Clip, Gem Type, 100s/box, 33mm		
2	box	Pencil, Lead with Eraser, 12s/box		
2	piece	Puncher, Heavy Duty		
5	box	Clip, Backfold, 50mm		
50	piece	CD Rewriteable, 700 MB		
30	piece	Correction Tape		
2	box	Envelope, Documentary, 10x15, Brown, 500s/box		
3	box	Envelope, Expanding, Kraft, 100s/box, Long/Legal		
1	box	Envelope, Mailing with Window		
3	piece	Eraser, Felt for Blackboard/Whiteboard		
12	box	Fastener, Metal		
1	piece	Flag of the Philippines, Standard Size, Polyester		
3	box	Folder, Pressboard/Expanding, White with Green Midline Border, 100s/box		
5	bottle	Ink for Stamp Pad, Violet/Purple		
22	piece	Marker, Permanent, Black		
1	piece	Marker, Permanent, Red		
24	piece	Marker, Whiteboard, Black		
4	box	Rubber Band #18		
36	piece	Sign Pen, V10 Grip		
38	piece	Sign Pen, Black, 0.5mm		
12	piece	Sign Pen, Blue, 0.5mm		
10	piece	Sign Pen, Red, 0.5mm		
8	roll	Tape, Masking, 24mm		
14	roll	Tape, Masking, 48mm		
12	roll	Tape, Transparent 24mm		
2	cart	Toner, Canon 303		
1	cart	Toner, HP 35A		
1	cart	Ink Cartridge, HP680, Black		
6	bottle	Ink for Epson L120, Black		
50	bottle	Dishwashing Liquid, min. 250mL		
5	piece	Dust Pan, Heavy Duty		
10	can	Insecticide, Aerosol, min. 500mL		
5	bottle	Liquid Bleach, min. 900mL/bottle		
5	piece	Broom, Soft		
15	bottle	Cleanser, Scouring Powder		
10	pack	Detergent Powder, 1Kilo/Pack		
10	can	Disinfectant Spray, Aerosol, min. 500mL		
2	piece	Mop Head, made of Rayon (only)		
25	pack	Trash Bag, XXL, 10s/pack		
57	pack	Tissue Paper, 2-Ply, 12s/pack		
24	pack	Fabric Conditioner, min. 25mL/pack		

